

ASIA PULP & PAPER SECURITIES LITIGATION

Provision of Claim Data in Computer Readable Formats

Certain claimants with large numbers of transactions may request, or may be requested, to submit information regarding their transactions in electronic files. This document is designed to provide these claimants with the file layouts required to submit transaction data electronically.

All Claimants MUST submit a manually signed paper Proof of Claim form listing all their transactions whether or not they also submit electronic copies. No electronic files will be considered to have been properly submitted unless the Claims Administrator issues to the Claimant a written acknowledgment of receipt and acceptance of electronically submitted data.

Two types of electronic data submission are discussed in this document. The first regards file submission for large individual claims that have 50 or more transactions. The second is designed for institutional investors and brokerage houses and envisions instances where information for five or more claims/accounts is being submitted.

Transaction Data For Individual Claims

If you have 50 or more transactions related to your claim form, please submit your transaction data in electronic format. As mentioned above, you must also submit a manually signed paper Proof of Claim form listing all transactions.

Please see the Electronic Filing Data Format link on the web site for information on acceptable data formats.

If the data was manually compiled from brokerage statements and/or confirmation slips, you still need to include with your claim form copies of these documents as supporting documentation. If a financial institution created the data file from its data-retention system, please see the section titled "Additional Documentation".

Acceptable Media

Either 3.5" IBM®/Windows® formatted disk or CD-ROM media will be accepted, provided they are clearly labeled.

Support

For data file questions please complete the form on the web site.

Transaction Data For Multiple Claims

In the event that you are preparing data for five or more claims – two files must be provided: 1) a file identifying the claimants; and, 2) a file containing the transaction data for the claimants. Please see the Electronic Filing Data Format link on the web site for information on acceptable data formats.

Additional Documentation

Your electronic file must be accompanied by a cover letter (on the letterhead of the institution) stating that the data was obtained from your record-retention system and it is accurate to the best of your knowledge. The signature page (one signature may be sufficient) must have with it a

copy of the fiduciary agreement or a letter indicating that representatives of your company are authorized to sign claim forms on behalf of the clients.

Suggested language: "Enclosed please find a CD containing a complete record of our Asia Pulp & Paper Securities trading activity and holding positions during the Class Period. The data was obtained directly from our trade entry/data-retention system. This information is true and complete, to the best of our knowledge."

Should we find that the data provided was not sufficient or was not prepared in accordance with these guidelines, we will require further information and/or documentation. In such event, our office will be in contact with you either by phone or by mail.

Acceptable Media

Either 3.5" IBM®/Windows® formatted disk or CD-ROM media will be accepted, provided they are clearly labeled.

Support

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